



IHSADA-IGHSAU-IHSAA New Activities Directors Workshop I
Valley of West Des Moines High School: August 12th, August 13th, 2025

Tuesday: August 12, 2025 4:30-9:00 PM

- **LTC 501 Course: Guiding Foundations and Philosophies** IHSADA LTI
Coordinators Chris Deam & Mike Egbert

Wednesday: August 13, 2025 8:30 AM-3:00 PM

- **Welcome:** IHSADA President Tonya Moe, IHSADA Executive Director Scott Garvis
8:30 AM-8:45 AM
 - Introductions
 - IHSADA Membership & Benefits
 - “Words of Wisdom”
- **IHSAA:** IHSAA Executive Director Tom Keating, Assistant Director Andy Umthun
8:45-9:15 AM
 - Overview, Services, & Resources
 - Key Rules & Regulations
 - New AD Focus: “What do I need to know?”
- **Iowa Activities Director Mentor Leadership Program:** IHSADA Mentor Leadership Coordinator Brent Buttjer, IHSADA Mentor Leadership Coordinator Tom Lipovac, IHSADA Mentor Leadership Coordinator Harley Schieffer
9:15 AM-10:15 AM
 - Mentor Leadership Program Overview
 - Mentor-Mentee Meetings
- **IHSADA AD Panel:** Best Practices Presentations: Strategies & Systems
10:15 AM-12:00 PM
 - IHSADA Toolbox & Resources: IHSADA Secretary Mary Schultz, Woodbury Central
 - Staffing, Onboarding, & Launchpad: IHSADA Mentor Leadership Coordinator and IHSADA Past President Brent Buttjer
 - Activities Department Staff Meeting & Communication: IHSADA President Tonya Moe, IGHSAA & IHSADA Executive Director Scott Garvis
 - Game Day Operations: IHSADA Past President Matt Weis, West Delaware & IHSADA First Vice-President Matt Eichhorn, North Polk

- Invitationals & Special Events: IHSADA Second Vice-President Zach Clark, Central Decatur & IHSADA Treasurer Jeff Bissen, Glenwood
- Questions & Answers following presentations.

Lunch Break

12:00 PM-12:30 PM

- **IGHSAU:** IGHSAU Executive Director Erin Gerlich & Assistant Director Tonya Moe

12:30-1:00 PM

- Overview, Services, & Resources
- Key Rules & Regulations
- New AD Focus: “What do I need to know?”

- **Eligibility 101:** IGHSAU Associate Director Gary Ross & IHSAA Assistant Director Andy Umthun

1:00 PM-1:45 PM

- Transfers, Academics ...
- Governing Bodies

- **Iowa High School Music Association & Iowa High School Speech Association:** IHSMA Executive Director Thad Driskell & IHSSA Executive Director Stacy Hansen

1:45 PM-2:05 PM

- Association Overviews

- **Coaching Licensure:** Board of Educational Examiners Program Consultant Kelly Faga

2:05-2:30 PM

- Authorization Requirements, Conditional, & Renewal

- **Bound:** Bound Director Todd Gordon

2:30 PM-3:00 PM

- Process: Schedules, Forms ...

New AD Workshop II: Monday, November 10, 2025 @ IHSAA Office (Boone)